Borough Council of
King's Lynn &
West Norfolk

Regeneration and Development Panel

Agenda

Wednesday, 25th November, 2026
at 6.00 pm

in the

Council Chamber, Town Hall, Saturday Market Place, King's Lynn and available to view on WestNorfolkBC on You Tube

Borough Council of
King's Lynn &
West Norfolk

King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Tuesday, 17 November 2026

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 25th November, 2026 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 4 - 8)

To approve the minutes from the Regeneration and Development Panel meeting held on 30th September 2026.

3. Declarations of Interest (Page 9)

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence (if any)

7. STARS Project Highlight Report (Pages 10 - 23)

8. Work Programme and Forward Decision List (Pages 24 - 35)

9. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on 17th February 2027 at 6.00pm in the Council Chamber, Town Hall.

To:

Regeneration and Development Panel: P Bland, R Blunt, F Bone, A Bubb, Mrs J Collingham, R Colwell, C J Crofts, P Hodson, A Moore, J Osborne (Vice-Chair), T Parish (Chair) and A Ryves

Portfolio Holders:

Councillor Ratcliffe – Portfolio Holder for Transport Strategy and Car Parking

Officers:

Kate Blakemore, Chief Executive
Jemma Curtis, Regeneration Programmes Manager
Emma Hodds, Chief of Staff and Monitoring Officer

By Invitation:

Representatives from Norfolk County Council

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Wednesday, 30th September, 2026 at 6.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Bland, Blunt, Bubb, Collingham, Crofts, Hodson, Osborne (Vice Chair), Parish (Chair) and Ryves

PORTFOLIO HOLDERS:
Councillor Ring – Deputy Leader and Portfolio Holder for Business and Culture

MEMBERS PRESENT UNDER STANDING ORDER 34:
Councillor Bone (remotely)

OFFICERS:
Duncan Hall – Assistant Director for Regeneration, Housing and Place
Connor Smalls – Regeneration Programmes Officer
Hannah Wood-Handy – Planning Control Manager

RD25: **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Colwell.

RD26: **MINUTES**

RESOLVED: The minutes from the previous meeting were agreed as a correct record and signed by the Chair.

RD27: **DECLARATIONS OF INTEREST**

There were no declarations of interest.

RD28: **URGENT BUSINESS**

There was none.

RD29: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Bone was present remotely under Standing Order 34B.

RD30: **CHAIR'S CORRESPONDENCE (IF ANY)**

There was none.

RD31: **CABINET REPORT - NATIONAL PLANNING SCHEME OF DELEGATION**

Click here to view the recording of this item on YouTube

The Planning Control Manager presented the report on the National Planning Scheme of Delegation, which the Council was required to implement by 31 October 2026. The scheme would replace the existing planning scheme of delegation and call-in arrangements, and failure to implement it could leave the Council acting unlawfully and expose decisions to judicial review.

Members were advised that Schedule 1 applications would be determined by officers. Schedule 2 applications would also be delegated unless they met the statutory gateway tests for referral to the Planning Committee.

The Planning Control Manager highlighted that ward members could request that a Schedule 2 application be considered through the gateway process by submitting a pro forma within 21 days of the publication of the weekly list, or within 30 days for environmental impact assessment development. Referral required the agreement of the nominated officer and nominated member. Where agreement could not be reached, the application would be determined under delegated powers by the Assistant Director for Environment and Planning.

The Chair thanked the Planning Control Manager for the report and presentation and invited questions and comments from Members, as summarised below.

Members of the Panel expressed serious concern that the scheme would remove ward members' automatic right to call applications in to the Planning Committee and reduce opportunities for parish councils, residents and elected Members to participate directly in the planning process.

Officers clarified that ward members, parish councils and the public could continue to comment on applications and that their representations would be considered as material planning considerations.

In response to questions from Councillor Blunt, the Planning Control Manager confirmed that delegated reports would remain publicly available. Reports would identify whether an application fell within Schedule 1 or Schedule 2 and would include consultation responses, relevant policies, material considerations, proposed conditions and the reasons for the decision. The outcome of any gateway consideration would also be recorded.

Councillor Collingham raised concerns about applications for works to protected trees. The Planning Control Manager clarified that these applications would fall within Schedule 2, but that they would be triaged as delegated matters as identified in the report. However, Members could still make comments on those applications.

Councillor Bubb asked whether consultation responses would be available before the deadline for submitting a referral request. The Planning Control Manager acknowledged that some responses, particularly from the highway authority, might not be received within 21 days. Members of the Panel were advised to submit requests within the prescribed period based on the available information.

Councillor Bubb questioned what safeguards would apply to delegated decisions. The Planning Control Manager explained that decisions would continue to be made in accordance with the development plan and other material considerations. Schedule 2 applications would be subject to officer triage and appropriate sign-off before being determined under delegated powers or referred to the gateway test panel.

The Planning Control Manager confirmed that, where the nominated officer and nominated member disagreed, the scheme required the decision to default to the Assistant Director for determination under delegated powers. A suggestion that the gateway panel comprise three members could not be accommodated because its membership was prescribed by the regulations.

Councillor Osborne acknowledged Members' concerns but noted that the scheme sought to balance local representations against matters such as business activity, employment and housing delivery. Councillor Osborne considered that the proposed triage process was preferable to every Schedule 2 application being submitted to the gateway test panel.

Councillor Ryves asked whether any councils had refused to implement the scheme. The Planning Control Manager explained that implementation was a statutory requirement and that failure to adopt it would leave the Council acting unlawfully. The Chief of Staff and Monitoring Officer reminded Members that the Council had responded to the national consultations before the legislation was introduced.

In response to questions from Members of the Panel, the Planning Control Manager confirmed that existing Planning Committee arrangements would continue for applications that passed the gateway test. These included public speaking, additional correspondence, presentations, Member debate and site visits.

The Chair requested an assurance that properly submitted ward member requests would be taken seriously. The Planning Control Manager confirmed that a Schedule 2 application could not be

determined under delegated powers until a valid gateway referral request had been considered.

Members of the Panel expressed significant concern that the 21-day deadline might expire before parish councils had met or consultation responses had been received. The Planning Control Manager and the Chief of Staff and Monitoring Officer agreed to investigate delays in responses from internal Council consultees and identify any measures required to improve compliance with the consultation period.

The Chair referred to two Schedule 1 applications. In relation to one application, the Chair stated that, had the original officer recommendation been followed, an incorrect planning decision would have been made. He considered that referral to the Planning Committee had enabled the correct action to be taken.

In relation to the other application, which had attracted a substantial number of public representations, the Planning Control Manager confirmed that all representations would be considered, although the decision would be based on the planning issues raised rather than the number of responses received.

The Planning Control Manager advised that quarterly monitoring information would be produced showing how Schedule 1 and Schedule 2 applications had been determined.

Members of the Panel reluctantly noted the proposed National Planning Scheme of Delegation and expressed concern regarding the reduced role of elected Members and opportunities for public participation.

RESOLVED: That the Regeneration and Development Panel recommend to Cabinet that the recommendations set out in the report be approved, subject to the comments and concerns raised by the Panel as set out below:

1. Properly submitted Ward Member requests for consideration through the gateway process be taken seriously;
2. delays in responses from internal Council consultees be investigated; and
3. quarterly monitoring information on the operation of the Scheme be provided.

RD32: **WORK PROGRAMME AND FORWARD DECISIONS LIST**

Councillor Bubb asked why the requested Section 106 review was not included within the immediate work programme. The Planning Control Manager confirmed that the review remained on the work programme and continued to be a priority, but that its timing had been affected by

competing demands, including implementation of the National Planning Scheme of Delegation.

RESOLVED: The Panel's Work Programme and the Forward Decisions List were noted.

RD33: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel was scheduled to take place on 25th November 2026 at 6.00pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

RD34: **EXCLUSION OF THE PRESS AND PUBLIC**

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RESOLVED: That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

RD35: **EXEMPT - CABINET REPORT - SOMMERFELD & THOMAS WAREHOUSE**

The Regeneration Programmes Officer presented the report as included in the agenda and responded to questions and comments from those present.

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as included in the agenda.

The meeting closed at 7.38 pm

Borough Council of King's Lynn & West Norfolk

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART

START

Does the matter directly relate to one of your DPIs?

YES ← Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

→ NO Does the matter directly relate to the finances or wellbeing of one of your ERIs?

YES ↙ Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

↓ NO Does it directly relate to the finances or wellbeing of you, a relative or a close associate?

YES ← Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

↓ NO Does it affect the finances or wellbeing of you, a relative, a close associate or one of my ERIs?

YES ← Declare the interest. Are you or they affected to a greater extent than most people? And would a reasonable person think you are biased because of the interest?

↓ YES You have a **conflict** and cannot act or remain in the meeting *

↓NO Take part as normal

↓ NO Does it relate to a Council Company or outside body to which you are appointed by the Council?

YES ↙ Declare the interest. Do you, or would a reasonable person think there are competing interests between the Council and the company/outside body?

YES ← You can remain the meeting if the Chair agrees, for you to speak in your external capacity only. Do not vote.

NO ← You can take part in discussions but make clear which capacity you are speaking in. Do not vote.

↓ NO Does another interest make you that feel you cannot act in a fair, objective or open manner? Would a reasonable person knowing the same interest think you could not act in a fair, objective or open manner?

NO TO BOTH Declare the interest for the sake of openness and transparency. Then take part as normal.

YES TO ONE ↓ You have a **conflict**. Declare the interest. Do not participate and do not vote.

* without a dispensation

Glossary:
DPI: Disclosable Pecuniary Interest
ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:
1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

Agenda Item 7

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Regeneration and Development Panel		
DATE:	25 November 2026		
TITLE:	King's Lynn Sustainable Transport and Regeneration Scheme (STARS)		
TYPE OF REPORT:	Scheme update report		
PORTFOLIO(S):	Josie Ratcliffe (Cabinet Member for Transport Strategy and Car Parking)		
REPORT AUTHOR:	Ian Parkes (Norfolk County Council)		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
Scheme update presentation for information.
KEY ISSUES:
Members are directed to the presentation slides that provide details of the key issues.
OPTIONS CONSIDERED:
Members of the R&D Panel have previously been updated on the options considered during the evolution of the current scheme since the initial Levelling Up Fund bid in 2022. This has included the descoping of the highway layout changes at Southgates and the inclusion of further walking and cycling connections and the addition of the Baxter's Plain public realm scheme.
RECOMMENDATIONS:
To consider the presentation at the R&D Panel meeting and ask any appropriate questions.
REASONS FOR RECOMMENDATIONS:
To ensure the R&D Panel are fully conversant with the scheme which is currently undergoing a public consultation.

King's Lynn Sustainable Transport and Regeneration Scheme (STARS)

Update for R&D Panel

25 November 2026



Ian Parkes

Norfolk County Council

Background

- Original STARS Scheme included
  - Active travel improvements to transform the nature of Railway Road and make it less hostile for pedestrians and cyclists
  - Road layout changes to implement the Southgates Masterplan
- 80/20 split in value
- Cost increase no additional funding
- Descoped Southgates and added extra LCWIP connections and Baxter's Plain
- R&D Panel updated on scheme evolution

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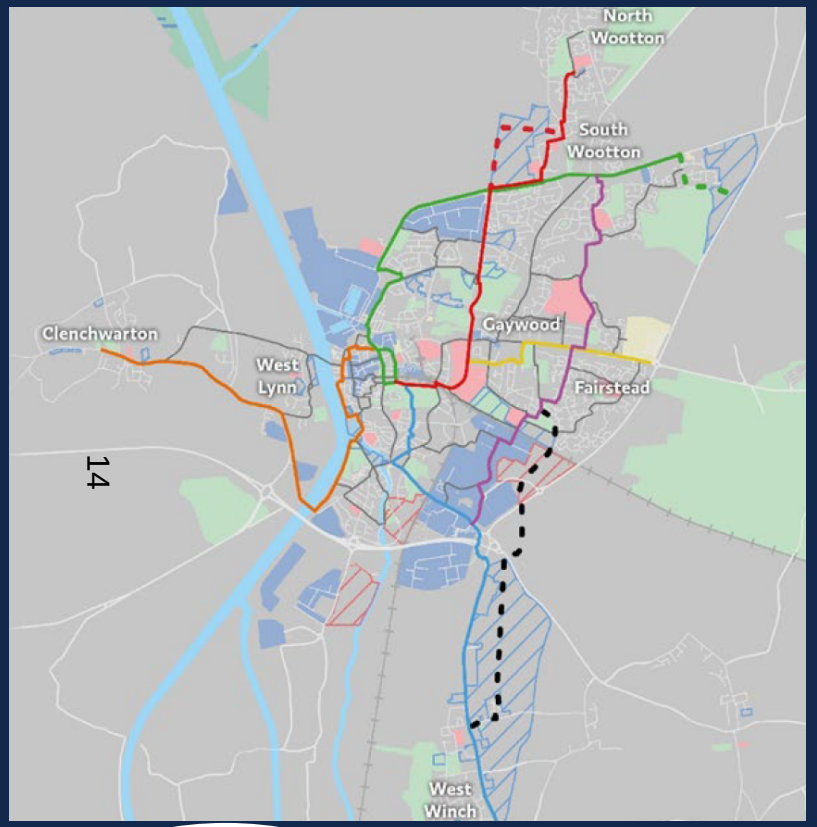
Introduction

- Project Adjustment Request sent to DfT in December 2025
- Economic appraisal showed BCR of 2.1 – High Value for Money
- £18.73m confirmed by DfT in January 2026 with no OBC or FBC required
- Local contribution 10%
  - NCC £1.76m
  - BCKLWN £0.32 in land value
- Further dialogue with ATE – comments to be addressed in detailed design
- LPA view is that no planning permission required for Baxter's Plain
- Certificate of Lawful Development

Norfolk County Council

STARS
Scheme plan



LCWIP network

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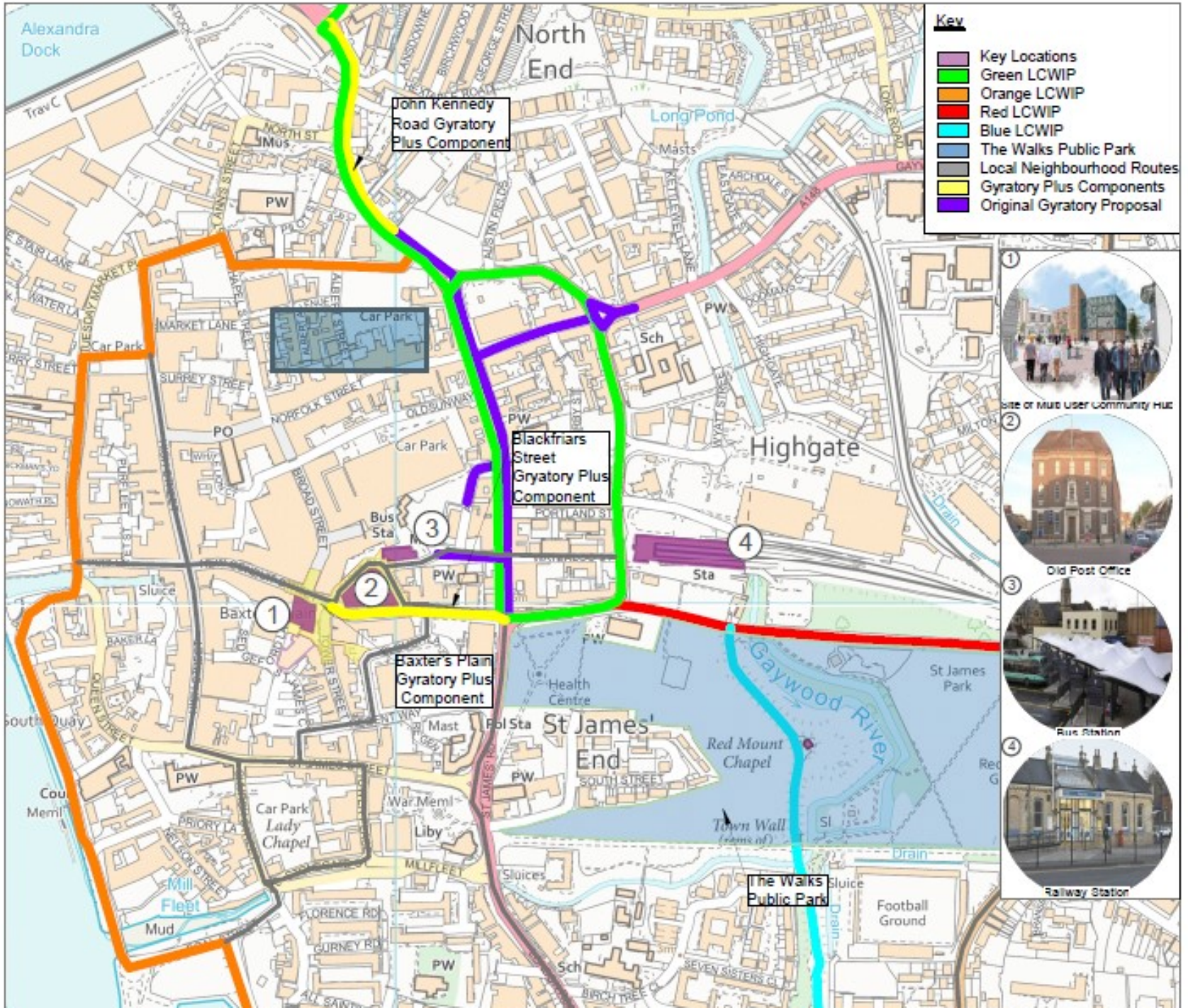

Baxter's Plain element

BDP plan for Public realm

The illustrative masterplan showcases the intentions of the space and hopes to promote improved pedestrian connectivity to and around Baxters Plain with an overall enhanced public realm.

The key below highlights the areas where enhancements have been strategically applied to have the most impact on improving the public realm.

Key to improvements:

1. Shared surface with flush kerbs
2. Flexible event space
3. New road layout
4. Rain gardens
5. Pedestrian priority with restricted vehicular access
6. Existing trees with new planting and seating
7. Rationalized parking layout
8. Seating and planting infront of H&M wall
9. New community hub (by others)
10. Laneways with catenary lighting and planters
11. Opportunities for cafe spillout
12. Feature tree
13. Street tree
14. Art installation
15. New trees and planting
16. New paving



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Proposals

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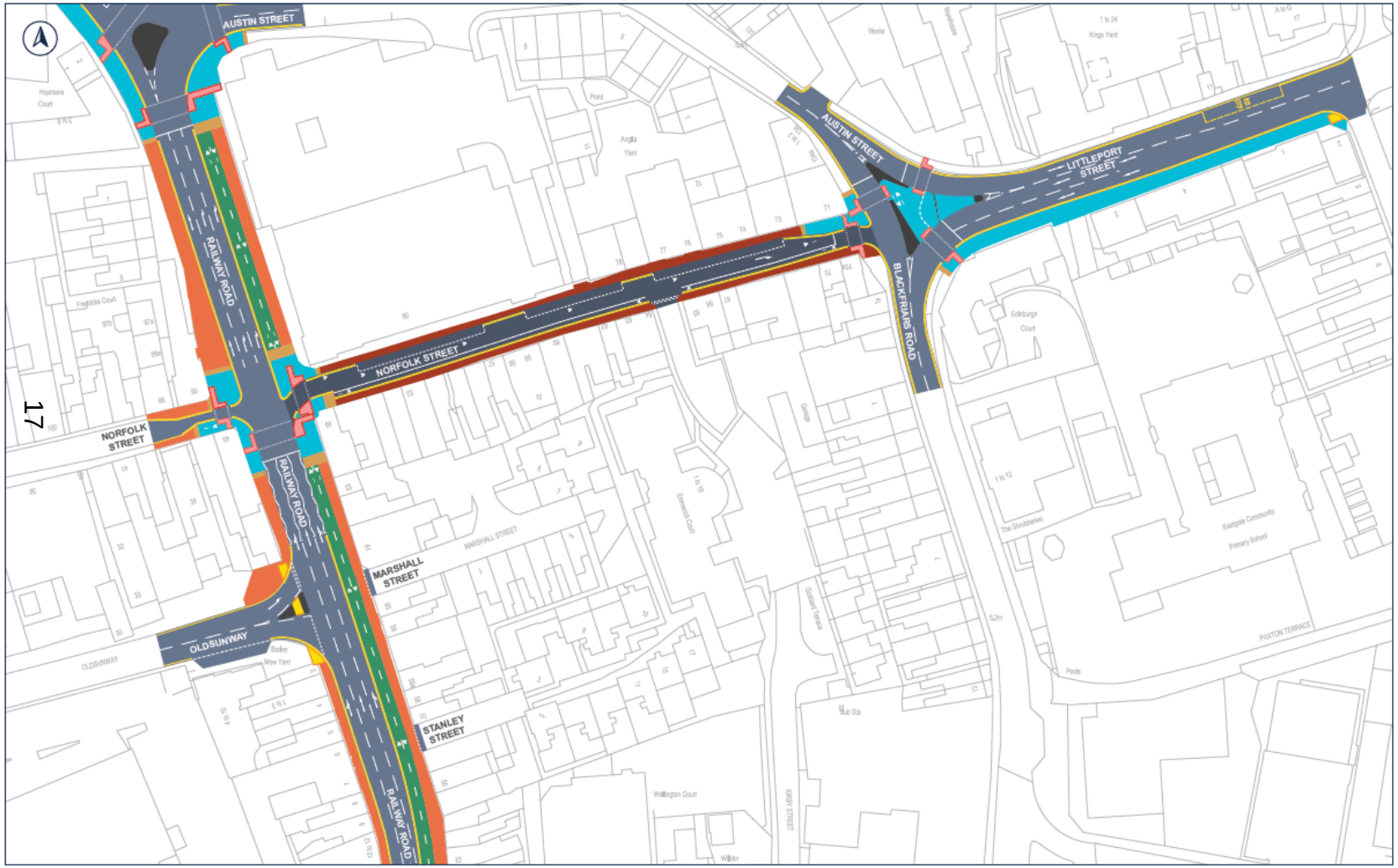
Railway Road from Wellesley Street to Austin Street



- Shared use footway/cycleway
- Bi-directional cycleway
- New or resurfaced footway (widened where possible)
- Carriageway (to be resurfaced where required)
- Red Tactile paving at signal crossings (for visually impaired people)
- Buff tactile paving at other crossings (for visually impaired people)
- Corduroy tactile paving used as hazard warning
- Resurfaced carriageway in Norfolk Street using similar materials to those in Waterloo Street
- New footways in Norfolk Street using similar materials to those in Waterloo Street

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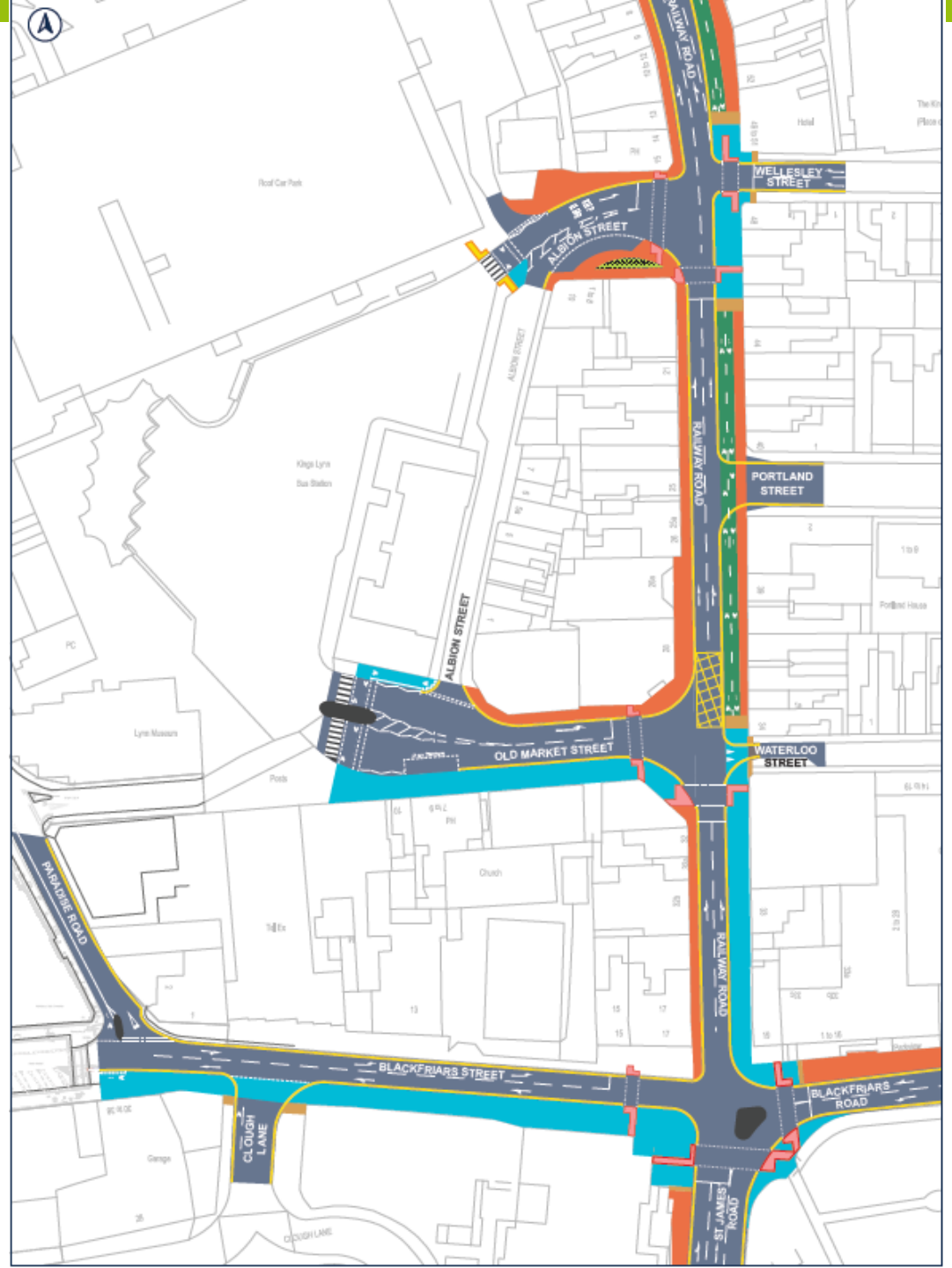
Railway Road from Blackfriars Road to Wellesley Street and Blackfriars Street



- Shared use footway/cycleway
- Bi-directional cycleway
- Alternative surface to indicate priority for cyclists
- New or resurfaced footway (widened where possible)
- Carriageway (to be resurfaced where required)
- Red Tactile paving at signal crossings (for visually impaired people)
- Buff tactile paving at other crossings (for visually impaired people)
- Corduroy tactile paving used as hazard warning

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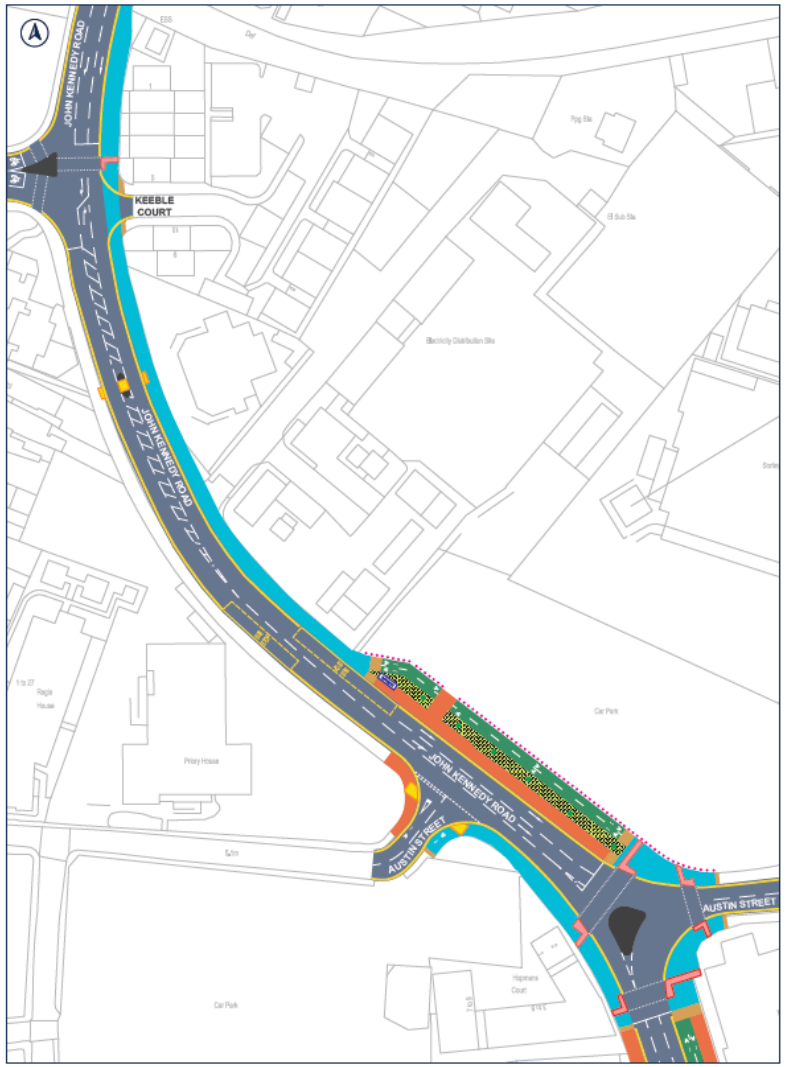
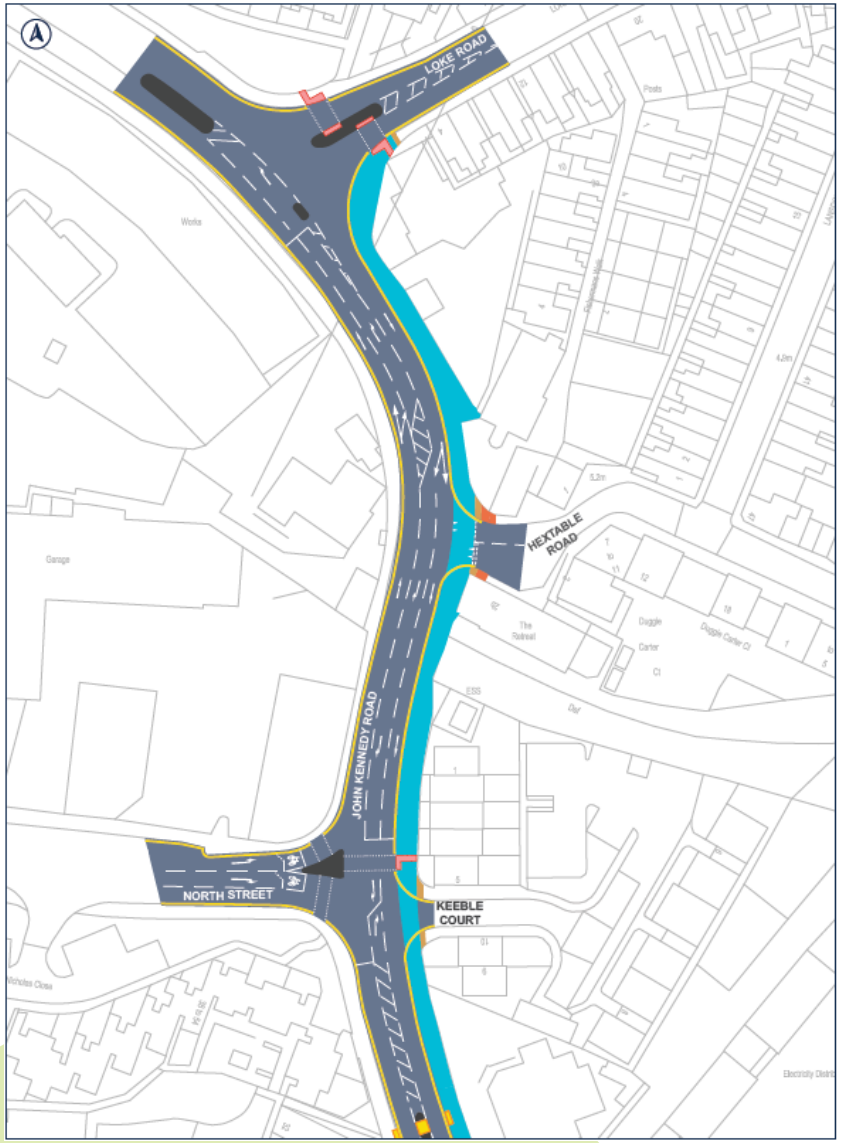
John Kennedy Road





- Shared use footway/cycleway
- Bi-directional cycleway
- New crossing into car park
- Area for new planting
- New or resurfaced footway (widened where possible)
- Carriageway (to be resurfaced where required)
- Red Tactile paving at signal crossings (for visually impaired people)
- Buff tactile paving at other crossings (for visually impaired people)
- Corduroy tactile paving used as hazard warning

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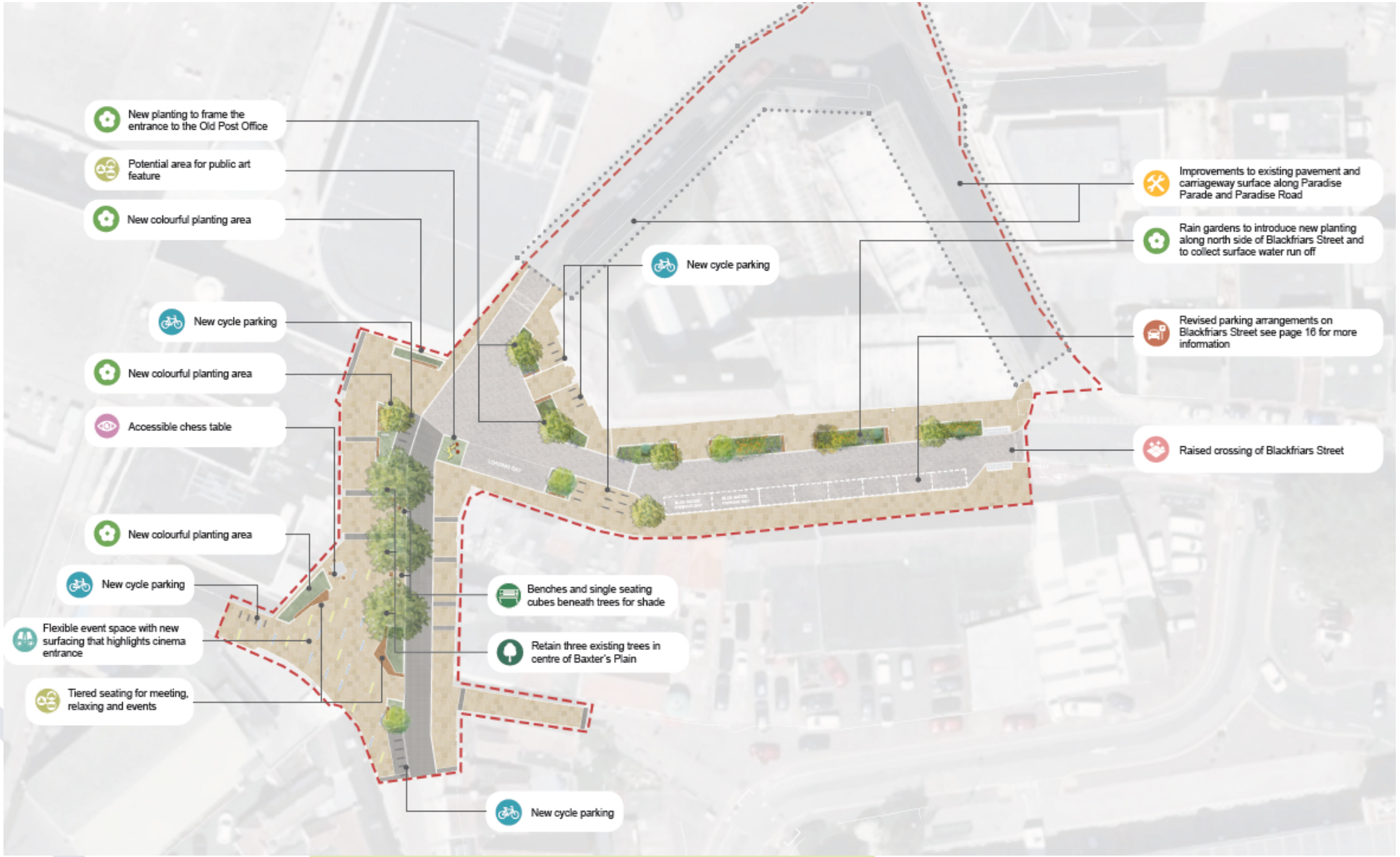
Baxter’s Plain



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Recent work

- Preliminary design of active travel elements
- WSP landscape architect “designed” the BDP vision with engagement from Borough officers on layout, palette and maintenance etc
- Pre consultation engagement with key stakeholders
  - King’s Lynn and West Norfolk Bicycle User Group (KLWNBUG)
  - Library
  - Vancouver Quarter
  - Vision Norfolk
  - Police Anti Terrorism Unit
  - Bus operators

Norfolk County Council

Recent work

- Addressed Safety audit issues on preliminary design
  - Vehicular route through Baxter's Plain
  - Railway Road/Blackfriars Road/St James Street Junction
  - Guanock Terrace
- Finalised material for Public Consultation starting on 9 November 2026
- Gave scheme update presentations
  - King's Lynn Neighbourhood Board (KLNB)
  - West Norfolk Transport and Infrastructure Steering Group (WNT&ISG)
- Discussions with contractor Kier on traffic management proposals

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Next steps

- Public Consultation closes on 20 December 2026
  - Predominantly an on-line consultation
  - Letter drops to frontage residents and businesses
  - Consultation advertising at key locations and on social media
  - Staffed events on 25 November and 3 December in the new library
- January/February 2027
  - Refine scheme and obtain Certificate of Lawful Development
  - Develop construction and traffic management proposals and programme
  - Commence detailed design

Norfolk County Council

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2026/2027

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
2nd June 2026 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	Appointment of Vice Chair for the Municipal Year	Operational	Democratic Services Officer	
	Chairs Signing of the Scrutiny and Executive Protocol	Operational	Democratic Services Officer	To promote the relationship between the Panel and the Executive.
	CIL Strategic Project Funding	Cabinet Report	Amanda Driver	To consider the report and make any appropriate recommendations to Cabinet.
	West Norfolk Economic Strategy and Action Plan	Cabinet Report	Jemma Curtis Walton Mabuto	To consider the report and make any appropriate recommendations to Cabinet.
	Work Programme and Cabinet Forward Decisions List	Standing Item		

22nd July 2026 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	Active Travel Hub	Update	James Grant	Following further information requested from Planning Committee.
	Local Plan Scoping (Regulations 29) – Consultation Materials	Cabinet Report	Michael Burton	To consider the report and make any appropriate recommendations to Cabinet.
	Business Improvement District – Business Plan	Cabinet Report	Duncan Hall Vicky Etheridge	To consider the report and make any appropriate recommendations to Cabinet.
	Work Programme and Cabinet Forward Decisions List	Standing Item		
30th September 2026 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	National Planning Scheme of Delegation	Cabinet Report	Stuart Ashworth	To consider the report and make any appropriate

			Hannah Wood-Handy	recommendations to Cabinet.
	Sommerfeld & Thomas Warehouse	EXEMPT Cabinet Report	Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet.
	King's Lynn Masterplan and Parking Strategy – Slipped and is now being considered at a Joint Panel Meeting scheduled on 11th November 2026.	Cabinet Report	Duncan Hall Jemma Curtis Connor Small	To consider the report and make any appropriate recommendations to Cabinet.
	Hunstanton Masterplan and Parking Strategy – Slipped and is now being considered at a Joint Panel Meeting scheduled on 6th January 2027.	Cabinet Report	Duncan Hall Jemma Curtis Connor Small	To consider the report and make any appropriate recommendations to Cabinet.
	Work Programme and Cabinet Forward Decisions List	Standing Item		
25th November 2026 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	STARS Project Highlight Report	Update	Ian Parkes	To provide an update to the Panel.

	Work Programme and Cabinet Forward Decisions List	Standing Item		
17th February 2027 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	Update on Section 106 Agreements	Update – As requested by Councillor Bubb	Stuart Ashworth Hannah Wood-Handy	To provide an update to the Panel.
	Work Programme and Cabinet Forward Decisions List	Standing Item		
14th April 2027 at 6.00pm	Any Cabinet Reports which fall within the remit of the Panel – to be confirmed.			
	Guildhall Update	Update	Robin Lewis	To provide an update to the Panel.
	Work Programme and Cabinet Forward Decisions List	Standing Item		

To be scheduled

- Hunstanton Library update – request from Councillor Colwell
- Impact on litter on the Highways in relation to Fast Food outlets – request from Councillor Parish
- Heacham Beach Development opportunities
- Update on overnight camping in Hunstanton
- Downham Market Railway Station and use of Council Owned Land for additional parking.
- Review of lapsed planning permissions/conditions
- Update on Railway
- Toilets – Strategy for the Borough including Downham Market, King's Lynn and Brancaster
- Port – overview and future plans

Borough Council of
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West Norfolk



Forward Decisions List

The Forward Decision List outlines the Cabinet's upcoming decisions over the next few months. It specifies which decisions are considered significant and indicates those that may lead to portions of the meeting being conducted in private. In addition, the list highlights the responsible Lead Officer and Portfolio Holder.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Decision List should be forwarded to Democratic Services: Democratic.Services@West-Norfolk.gov.uk

What is a Key Decision?

Key decisions are defined as an executive decision which is likely:

(a) To result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or (significant relates to £500,000 or more)

(b) To be significant in terms of its effect on communities living or working in the area comprising two or more wards and electoral divisions in the Council's areas. (significant relates to one third of the population in a ward).

The key decision and non-key decision process is only for decisions made by the Executive, i.e. not those made at Planning, Council, Licensing etc. When assessing whether or not a decision is a key decision the decision maker must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved will generally be considered to be a key decision.

Why might a decision be made in private?

Members of the public may be excluded from a meeting or information if the nature of the business to be discussed is likely to involve the disclosure of exempt information such as details that could identify an individual or pertain to the financial or commercial interests of a person or organisation. Such information should only be made exempt, if it is in the public interest to do so under Schedule 12A of the Local Government Act 1972.

Borough Council of
King's Lynn &
West Norfolk

Cabinet Members:

Councillor Alistair Beales: Leader
Councillor Simon Ring: Deputy Leader and Portfolio Holder for Business
Councillor Jim Moriarty: Portfolio Holder for Planning and Licensing
Councillor Sandra Squire: Portfolio Holder for Environmental and Coastal
Councillor Michael de Whalley: Portfolio Holder for Climate Change and Biodiversity
Councillor Chris Morley: Portfolio Holder for Finance
Councillor Jo Rust: Portfolio Holder for People and Communities
Councillor Sue Lintern: Portfolio Holder for Culture and Events
Councillor Josie Ratcliffe: Portfolio Holder for Transport Strategy and Car Parking

Cabinet Members can be contacted directly and their contact details can be found via our website: Committee details - Cabinet

Senior Management

Kate Blakemore: Chief Executive
Michelle Drewery: Deputy Chief Executive and Section 151 Officer
Emma Kavanagh: Chief Operating Officer
Emma Hodds: Chief of Staff and Monitoring Officer
Siobhan Cleeve: Interim Assistant Director Leisure and Culture
Stuart Ashworth: Assistant Director Environment and Planning
Liz MacDonald: Assistant Director Property & Projects
Martin Chisholm: Assistant Director Operations & Commercial
Duncan Hall: Assistant Director Regeneration, Housing & Place
Carl Holland: Assistant Director for Finance and Deputy Section 151 Officer
Honor Howell: Strategic Lead to the Chief Executive and Leader
Paul Lowes: Assistant Director Corporate Services
Mark Whitmore: Assistant Director, Health, Wellbeing and Public Protection

Members of the Senior Management team can be contacted directly via Chief.ExecutiveandLeaderPA@West-Norfolk.gov.uk

Borough Council of
King's Lynn &
West Norfolk



NOVEMBER 2026

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
17 November 2026	King's Lynn Masterplan and Parking Strategy	Key	Cabinet, Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Part exempt
17 November 2026	Corporate Insurance Arrangements from 1st January 2027	Non	Cabinet	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Fully exempt
17 November 2026	Council Tax Support Scheme for Working Age people for 2027/2028	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
17 November 2026	Corporate Performance Monitoring Quarter 2	Non	Cabinet	Leader of the Council	Chief of Staff and Monitoring Officer (Emma Hodds)	Open
17 November 2026	Budget Monitoring Quarter 2	Non	Cabinet	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Part exempt
17 November	Community	Key	Cabinet	Cabinet Member for	Deputy Chief Executive	Open



2026	Project Fund			Finance	and Section 151 Officer (Michelle Drewery)	
17 November 2026	Council Tax Discounts, Levies and Premiums for Empty Properties and Second Homes for 2027/2028	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
17 November 2026	Disposal of Land at Morston Drift, South Lynn	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property (Liz MacDonald)	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

JANUARY 2027

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
19 January 2027	Hunstanton Masterplan and Parking Strategy	Key	Cabinet, Council	Deputy Leader and Cabinet Member for Business	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open
19 January	Corporate	Non	Cabinet	Leader of the Council	Chief of Staff and	Open



2027	Complaints Policy				Monitoring Officer (Emma Hodds)	

FEBRUARY 2027

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
02 February 2027	Medium Term Financial Strategy 2026-2031	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
02 February 2027	Capital Programme 2026-2030	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
02 February 2027	Treasury Management Strategy	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
02 February 2027	Capital Strategy	Key	Cabinet, Council	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
03 February 2027	Housing Delivery Strategy	Key	Cabinet	Cabinet Member for People and Communities	Assistant Director, Regeneration, Housing & Place (Duncan Hall)	Open

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MARCH 2027

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
16 March 2027	Budget Monitoring Quarter 3	Non	Cabinet	Cabinet Member for Finance	Assistant Director, Finance and Deputy Section 151 Officer (Carl Holland)	Open
16 March 2027	Corporate Performance Monitoring Quarter 3	Key	Cabinet	Leader of the Council	Chief of Staff and Monitoring Officer (Emma Hodds)	Open
16 March 2027	Future Swimming Provision for West Norfolk	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Strategic Advisor to the CEO and Leader (Honor Howell)	Open
16 March 2027	Hunstanton Coastal Defences Project - Submission of Outline Business Case	Key	Cabinet	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
16 March 2027	Air Quality Strategy	Non	Cabinet	Cabinet Member for Environment and Coastal	Assistant Director, Environment and Planning (Stuart Ashworth)	Open

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TO BE SCHEDULED

Date of meeting	Report title	Key or Non-Key Decision	Decision Maker	Cabinet Member/Portfolio	Lead Officer	Open or Exempt
	King's Lynn Conservation Area Appraisal and Management Plan	Non	Cabinet, Council	Cabinet Member for Planning and Licensing	Assistant Director, Environment and Planning (Stuart Ashworth)	Open
	Empty Homes Strategy Review	Key	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
	Housing Assurance Strategy	Non	Council	Cabinet Member for People and Communities	Assistant Director, Health, Wellbeing and Public Protection (Mark Whitmore)	Open
	Heacham Beach Huts	Key	Cabinet	Deputy Leader and Cabinet Member for Business	Assistant Director, Property (Liz MacDonald)	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)